

THE CLUB

CORPORATE PACKAGES

Focused spaces. Flawless service.



Host with confidence at The Club in Caroline Springs, where business meets style in a newly renovated, purpose ready space. Our Palm Springs inspired venue blends contemporary elegance with professional comfort, offering the ideal setting for conferences, meetings, seminars, workshops, and corporate gatherings of all sizes.

With three versatile private rooms, each equipped with its own exclusive bar and adaptable layouts, we make it easy to tailor your event to suit your agenda. From half day workshops to multi day conferences, our experienced team provides seamless service, flexible catering packages, and a relaxed, distraction free environment designed to keep your guests focused and engaged.

At The Club, we take care of every detail so you can focus on what matters.
Meaningful connections, clear communication, and impactful outcomes.

THE PALMS

Grand, versatile & effortlessly stylish

As our largest and most versatile function space, The Palms is perfectly suited to host conferences, seminars, training sessions, and corporate events of all kinds.

Designed with comfort and functionality in mind, this spacious room features a relaxed yet professional ambiance, a private bar (available on request), and flexible layout options to accommodate various formats, from keynote presentations to breakout sessions.

Your booking includes thoughtful amenities to ensure a seamless experience, everything you need to deliver a professional and polished event from start to finish.

ROOM HIRE

Room Hire starts from \$200 per day
Available from 9am onwards

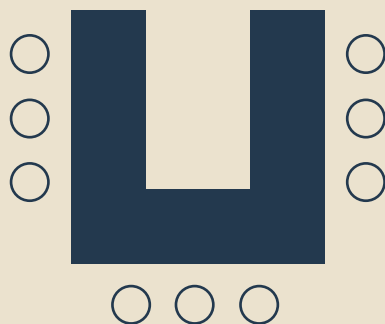
COMPLIMENTARY INCLUSIONS

Access to Wi-Fi
Use of audio & visual equipment (projector, speaker & microphone)
A personalised layout
The use of a lectern & whiteboard
Access to water and tea & coffee station for the duration.

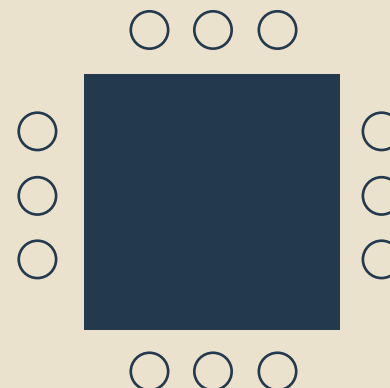
The Palms & The Valley are able to be hired together increasing capacity & minimum spends. Chat to our Function's Team for more information.



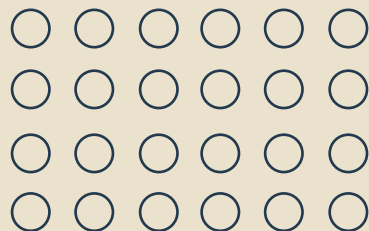
THE PALMS *Floor & seating capacity*



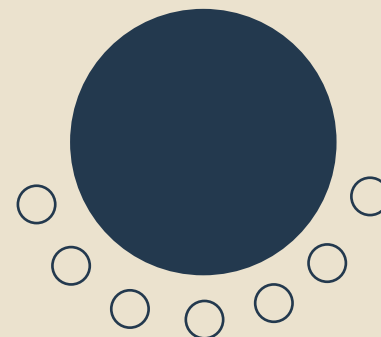
U SHAPE: Max. capacity 35



BOARDROOM: Max. capacity 30



THEATRE: Max. capacity 70



BANQUET: Max. capacity 60



THE VALLEY

Intimate, professional & fully equipped

Ideal for smaller scale corporate events, The Valley offers a professional and stylish setting for board meetings, training sessions, planning days, and team workshops.

Though more intimate in size, this versatile space is fully equipped to meet your business needs, featuring a private bar (available on request), a comfortable layout, and a modern aesthetic that encourages focus and collaboration.

Included in your booking are key amenities, everything required to deliver a productive and well supported event experience.

ROOM HIRE

Room Hire starts from \$200 per day
Available from 9am onwards

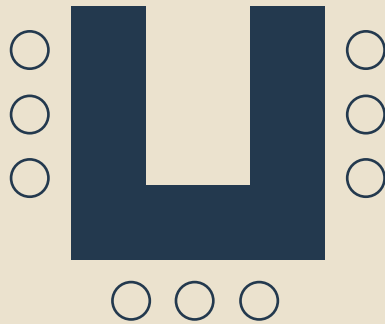
COMPLIMENTARY INCLUSIONS

Access to Wi-Fi
Use of audio & visual equipment (projector, speaker & microphone)
A personalised layout
The use of a lectern & whiteboard
Access to water and tea & coffee station for the duration.

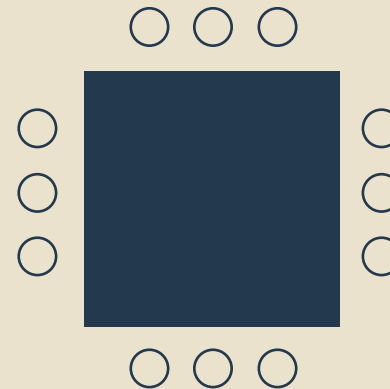
The Palms & The Valley are able to be hired together increasing capacity & minimum spends. Chat to our Function's Team for more information.

THE VALLEY

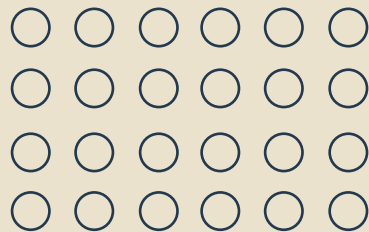
Floor & seating capacity



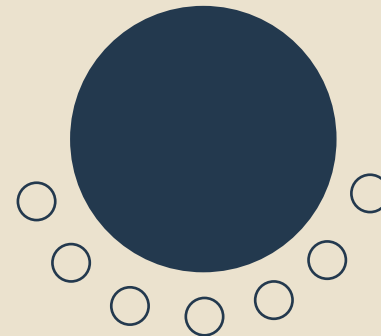
U SHAPE: Max. capacity 20



BOARDROOM: Max. capacity 20



THEATRE: Max. capacity 40



BANQUET: Max. capacity 25

THE DUNES

Relaxed, stylish & alfresco ready

Tucked away for added privacy and focus, The Dunes is an intimate and professional space ideal for small scale meetings, strategy sessions, executive workshops, and team briefings.

This thoughtfully designed room features its own private bar (available on request), dedicated restrooms, and a private outdoor alfresco area, offering a refreshing breakout space that encourages informal discussion and creative thinking.

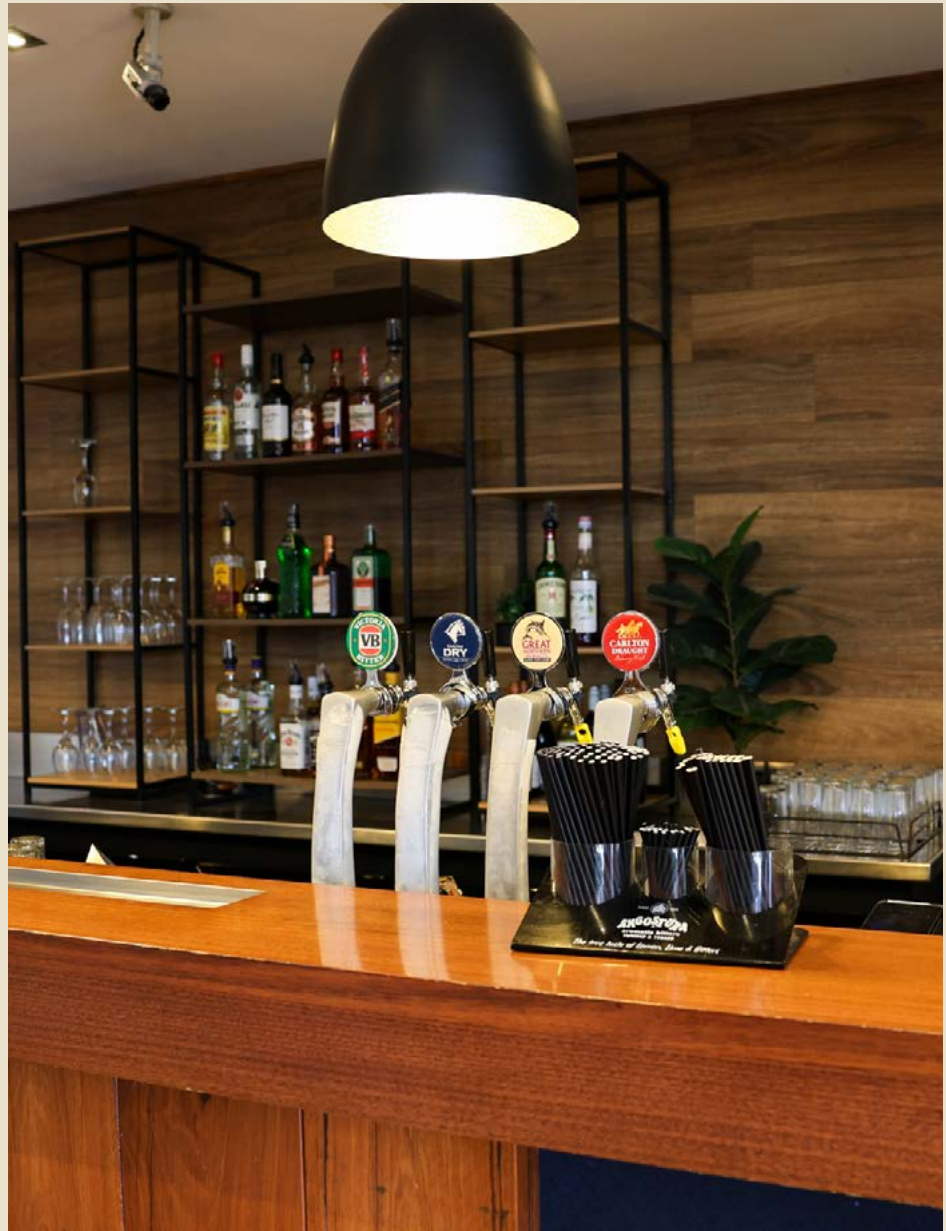
Conference friendly inclusions and the flexibility of indoor outdoor flow make The Dunes a smart choice for relaxed yet productive business gatherings.

ROOM HIRE

Room Hire starts from \$200 per day
Available from 9am onwards

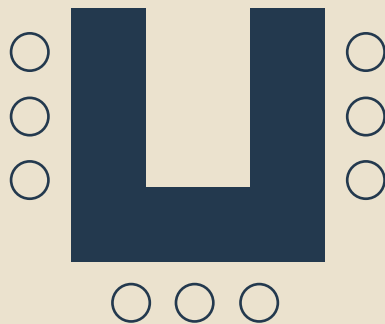
COMPLIMENTARY INCLUSIONS

Access to Wi-Fi
Use of audio & visual equipment (projector, speaker & microphone)
A personalised layout
The use of a lectern & whiteboard
Access to water and tea & coffee station for the duration.

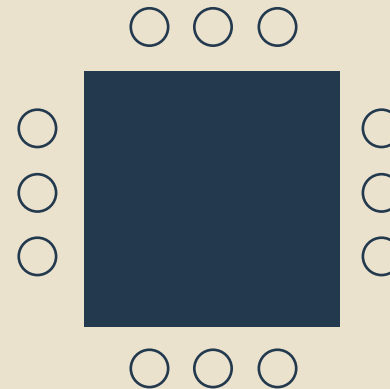


THE DUNES

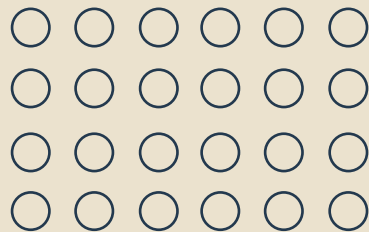
Floor & seating capacity



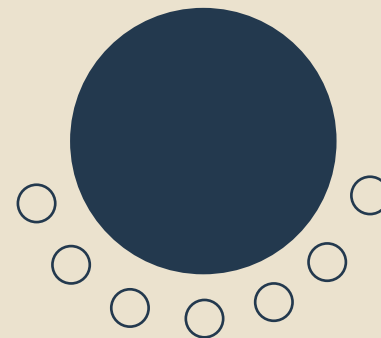
U SHAPE: Max. capacity 20



BOARDROOM: Max. capacity 20



THEATRE: Max. capacity 50



BANQUET: Max. capacity 40

CATERING PACKAGES

Catering is available from 10am onwards

PACKAGE A \$30 per person

Lunch
Tea & Coffee

PACKAGE B \$40 per person

Lunch
Morning OR afternoon tea
Tea & Coffee

PACKAGE C \$45 per person

Lunch
Morning & afternoon tea
Tea & Coffee

MORNING TEA *selection of something sweet & croissants*
AFTERNOON TEA *selection of mixed fruit & something sweet*

LUNCH SELECTION

Choose 6 cocktail options

- Mini beef burgers
- Mini beetroot burgers (vegan)
- Calamari & chips
- Chicken skewers
- Sandwiches & wraps
- Pizza
- Oriental selection
- Risotto servings
- Party pies & sausage rolls
- Pastizzi & quiche



TERMS & CONDITIONS

TENTATIVE

Tentative bookings are held for a maximum period of 7 days after which the booking will automatically be released. To confirm the Client's booking, the Client is required to pay a deposit to the amount of room hire and return to the Venue a copy of this Agreement signed by the Client. Deposits are non refundable. At any time, the Venue reserves the right to obtain a copy of the Client's identification (ie. passport, driver's licence) upon its request.

FINAL NUMBERS

Final guest numbers on which all charges will be based must be given 7 days prior to the day of the function. All catering must be paid in full 7 days prior to the day of function. The Client agrees to commence the function at the scheduled time and to have guests, invitees and other persons vacate the designated area at the contracted time.

CANCELATION

In the event of cancellation of function or a breach of these terms by the Client, all deposits are non-refundable.

DAMAGE I INJURY

The Client will be responsible for any and all damage or injury to any person or property caused by its accessories, agents and or guests. The Client will be liable for the costs of repairs or replacement of any furniture, equipment or landscaping the Venue reasonably deems was damaged by the Client, its accessories, agents and or guests in connection with the function and the Client accepts responsibility for such costs.

FIRE SAFETY

For the safety of all, fire exits, aisles, doorways including entrances are to be kept clear at all times.

DECORATIONS

Decorations must be approved by the function coordinator at the final meeting. No blu tac, or sticky tape on the walls. If you are planning on using confetti, it must be approved by the functions team.

PERSONAL BELONGINGS

The Venue will not accept responsibility for damage or loss of the Client's, its accessories', agents' and or guests' property left prior to, during or after a function. Goods left after a function without prior agreed arrangements with Venue management will be at Clients' own risk and if unclaimed, the Venue may elect to donate or discard such goods.

PAYMENT

Payment can be made by cash, EFTPOS, credit cards (AMEX, Visa and Mastercard). The balance payment for the function (including for all food catering for the final number of guests) is required 7 days prior to the date of the function. Any beverage accounts, the cost of additional food ordered or any other additional charges in connection with the function ("Additional Charges") must be settled by the conclusion of the function by cash, EFTPOS, credit cards (AMEX, Visa and Mastercard).

LICENCE

The Venue and function area is fully licensed so no alcohol is permitted to be brought onto the premises. Venue management reserves the right to exclude or remove any objectionable person/persons from a function in accordance with the Liquor Control Act of Victoria. Venue management reserves the right to refuse admission to any or all other areas of the venue in accordance with Liquor Control Act of Victoria. Offensive behaviour will not be tolerated at any time during a function at the Venue. The Venue is committed to the responsible serving of alcohol to provide a safe and friendly environment for our guests and staff and abide by our legal obligations under the Liquor Control Reform Act 1998. The Venue management reserves the right to close down the function if the behaviour of guests becomes unacceptable. Guests who are considered to be intoxicated will not be served any alcohol and will be required to leave the Venue. Should the function be closed down and/or guests be required to leave the Venue, the Client shall not be entitled to

any refund of monies paid, nor shall the Client be released from nor entitled to any reduction to, the fees and charges payable by Client to the Venue under the terms of this Agreement. In line with Australian standards, the Club practices the Responsible Serving of Alcohol (RSA).

FOOD SAFETY

Clients are not permitted to bring any outside catering besides a celebration cake onto the premises unless otherwise approved by the function coordinator and outline in the event order.

SECURITY

The Venue reserves the right to charge the Client a Security fee of up to \$300.00 (depending on duration) as security against the Client's liabilities to the Venue under this Agreement.

ACCEPTANCE

I (Client) accept the terms and conditions as set out above:

Name: _____

Date: _____

Function Date: _____

Client Signature: _____